

PLYMOUTH DEVELOPMENT CORPORATION

Board of Directors Meeting

Tuesday, October 16, 2007

5:00 p.m. – Town Hall (Room TBA)

AGENDA

NOTE: For many of the items on this agenda, it may not be possible to make decisions or take votes at this meeting. Moreover, it is unlikely that we will get to all items at this meeting. The intention is to put items on the table with the expectation that discussion of some will be postponed or continued to subsequent meetings.

- 5:00 p.m. Call to Order
- 5:01 p.m. Approval of October 10, 2007 Meeting Minutes
- 5:02 p.m. Distribution of documents and reports that were previously requested
- 5:03 p.m. Official status of the PDC
Is the PDC properly registered with the State of MA?
Who will find out? What needs to be done?
- 5:08 p.m. Bank account(s)
Whose names should be deleted/added to the two accounts?
- 5:10 p.m. Pending bills and receipts to be approved
Are there any policy issues involved?
- 5:15 p.m. General discussion of PDC and Park Plymouth operations
Do all bills/payments come before the board for approval? Any exceptions?
What income items do/don't come before the board for approval?
Is there liability insurance for board members in general or do the actual board members need to be named? Is the insurance current?
Does the new treasurer need to be bonded (at PDC expense)?
Initial discussion of the financial summaries distributed at the Oct. 10th meeting
Should the procedures and records of the Park Plymouth project be separate and distinct from those of the PDC board?
Should there be an independent review of PDC and Park Plymouth procedures and records? Should an RFQ be issued?

5:35 p.m. Park Plymouth operations
Overview of operations and staffing (Bill R.)
Performance information (Bill R.)
What information can be readily provided monthly?
Is further information desired?
Discussion of the impacts of seasonal fluctuations (Bill R.)
Impacts on revenue and expenses?
How are appeals handled?

5:55 p.m. Further information regarding Park Plymouth requests (Bill R.)
Discussion of permits, letters and promotional information
Cost estimates
Input and decisions needed from the PDC
Discussion of expenditure requests
Cost estimates
Input and decisions needed from the PDC

6:15 p.m. Official address for the PDC
Should the address be some location in Town Hall? Where?
Can/should the PDC use a P.O. Box address?

6:20 p.m. Public records of the PDC
Must the records be stored some place in Town Hall?
Are all of the public records accounted for?
Who will be responsible for organizing the records?
Is staff support needed?

6:35 p.m. Is there additional business to put on the agendas of future meetings

6:45 p.m. Motion to adjourn
Both Chris P. and Leighton P. need to attend Town Meeting
caucuses starting at 7:00 p.m.

The following item will be discussed at the next meeting

Xxxx p.m. Detailed discussion of the Parking Management Plan
Review of the goals of the plan
As a project under Chapter 182 of the Acts of 2002 and the
terms of a 2004 agreement with the Selectmen
Be prepared to discuss the Plan next time
Discussion of pros and cons
When to schedule time(s) for further public input

Xxxx p.m. Potential legal counsel for the PDC

When should interviews be scheduled?

Some of the issues that may require legal counsel

Some possible outcomes: a modified agreement with the Town, a contract with the town, no change in the relationship with the Town, Town Meeting revision of the state legislation, Town Meeting termination of the state legislation, no changes in the state legislation, or some combination of some of these